

For Completion and Submission by Student



Medical Need Based Request for Housing/Dining Accommodation(s)

Dear Student,

Any student who wishes to be considered for reasonable housing or dining accommodations must submit this form to Salem College, along with the attached Request for Documentation of Medical Need for Housing/Dining Accommodation. The Request for Documentation of Medical Need for Housing/Dining Accommodation must be completed and submitted to Salem College by a treating and licensed clinical professional or health care provider who is thoroughly familiar with the medical condition of the student and any related functional limitations and restrictions for which the student is seeking accommodation. For the purpose of receiving consideration for reasonable housing or dining accommodations at Salem College, the individual must have an impairment that substantially limits one or more major life activities.

It is the responsibility of the student to obtain the required medical documentation and to ensure that Salem College receives a copy for consideration of the requested accommodation. If needed, it is the responsibility of the student to obtain additional records and/or evaluation and testing data. Salem College will determine if a condition or diagnosis rises to the level of a disability under applicable federal laws and determine what constitutes the necessary accommodations according to the documented nature of the disability and the fundamental nature of the program at issue.

Please be advised that this form and the Request for Documentation of Medical Need for Housing/Dining Accommodation must be fully completed and submitted to Salem College, along with any supporting current and historical records of the condition, before any accommodations can be considered or provided.

Please return the completed form to:

Health Services
Salem College
601 S. Church Street
Winston-Salem, NC 27101
Fax: 336-917-5582

Housing and dining accommodations are determined on a case-by-case basis. For the 2019-2020 year, housing requests should be submitted no later than March 22nd for continuing students and June 1st for incoming students.

General Information about Salem College Facilities and Dining Options

- Salem College has residential facilities on campus that are of varying configurations and construction ranging from a typical residence hall room with a community bathroom to suites and apartments which contain private or limited access bathrooms and kitchens. Not all residence halls at Salem College are air-conditioned.
- Students who are eligible for dining accommodations are required to meet with the registered dietician who provides support to Salem College and educates eligible students on available food options through on-campus dining.

First Name: _____

Last Name: _____

Student ID #: _____

Date of Birth: _____

Home Phone #: _____

Cell Phone #: _____

Permanent Address: _____

Identify the condition / diagnosis for which you are seeking accommodation: _____

Student Release and Agreement to Exchange of Information

For the purpose of assessing reasonable accommodations for housing and/or dining purposes, I acknowledge and understand that it is often necessary for Salem College Health Services staff to discuss and disclose limited documentation and the disability of a requesting student with Salem College faculty and staff who would be involved in evaluating possible accommodations and in responding to student requests, as well as with medical/health care providers (e.g., licensed physicians, psychiatrists, psychologists), other qualified professionals (e.g., registered dietitians, nutritionists), and my parents or legal guardians. This information would only be shared with those individuals with whom consultation is needed for the purpose of evaluating accommodation options, and Health Services staff would only disclose the minimum information necessary to analyze accommodations.

By signing my name below, I hereby give my permission for members of the Salem College Health Services staff at Salem College to exchange information regarding my disability and the documentation I have submitted as is necessary for the evaluation of accommodation options with Salem College faculty and staff, medical/health care providers, other qualified professionals, and my parents or legal guardians, and for these persons to consult with one another as needed to analyze my documentation and accommodation request. All information obtained pursuant to this process will be maintained and used in accordance with applicable confidentiality requirements. I further acknowledge and agree that I am responsible for separately authorizing my health care provider to release the requested information to Salem College.

Student Signature: _____

Date: _____