SALEM COLLEGE
TRANSFER CREDIT PRE-APPROVAL
SESSION___________ YEAR_________

STUDENT NAME____________________________________ ID ______________
CLASS OF____________

TRANSFER SCHOOL NAME, CITY/ST______________________________________________

DATES OF SESSION (S) ______________________________
TO ___________________________________
______________________________
TO ______________________________

TYPE OF CREDIT ______ Semester Hrs (3 or 4 = 1 course)
Check One: ______ Quarter Hrs (5 or 6 = 1 course)

Please confirm with your adviser that the courses below are not only transferable but are also the correct courses to take for your degree program (Major, Minor, GenEd., Elective).

_____________________________________________________________

NOTE: On-line lab science courses are not acceptable for lab science credit at Salem. You must provide documentation that the course involved an on-site lab in order for a lab science transfer course to be acceptable.

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<tr>
<th>TRANSFER COURSE ID &amp; TITLE</th>
<th>TRANS CREDIT</th>
<th>SALEM CREDIT</th>
<th>SALEM COURSE EQUIVALENT</th>
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<td>Circle One: Major Minor GenEd Elective Dept. Chair Signature ______________________________</td>
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The above course(s) approved by: ______________________________       _____________________
Student’s Adviser Date

Registrar Date

NOTES:
(1) This form MUST be completed BEFORE taking a course.
(2) Traditional age students may not enroll concurrently at another college, except to take courses at another institution’s summer-school program, subject to the residency requirements of their degree program.
(3) AFTER course(s) is (are) completed, to receive credit, you MUST request an OFFICIAL transcript be sent ASAP to Salem College, Office of the Registrar, 601 S. Church St, Winston-Salem, NC 27101.
(4) Only courses with grade “C” (2.000) or above are transferable. All transfer credit is recorded as a “P”.
(5) A maximum of 18 courses (Salem course credits) total may be transferred from a two-year college. (If you entered Salem as a transfer from a two-year college, you may have already reached this limit.)
(6) Remember that at least 8 of your last 10 courses for your degree must be taken at Salem.

Attach description of each course. Read NOTES below.